

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on December 14, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Delano in at 7:33 pm	J. Alvarez	M. Testa
J. Formisano	C. Santore	S. Testa
J. Johnston	A. Zorzi	
J. Santagata	R. Smith	

A copy of the Borough of Buena's resolution 123-16 appointing Johnathan Alvarez to the BBMUA board as Alternate #1 effective November 28, 2016 to fill the unexpired term of Jorge Alvarez was provided to the Board.

A copy of the Borough of Buena's resolution 124-16 appointing Jeffrey Johnston to the BBMUA board effective November 28, 2016 was provided to the Board.

Chairman Santagata congratulated them both and welcomed them aboard.

Chairman Santagata informed the board that he received letters from Robert Smith of Remington, Vernick & Walberg making a recommendation of award for the Furnishing and Delivery of Micro C 1000 to George S. Coyne Chemical Co., Inc. for a bid amount of \$43,401.60 and a recommendation of award for the Furnishing and Delivery of Water Meters to Rio Supply, Inc. for a bid amount of \$44,100.00 pending the BBMUA Solicitor's approval. Michael Testa Jr. of Testa, Heck, Scrocca & Testa stating that he reviewed the bid for the Micro C 1000 and water meters and has no problems with them. Both bids are in substantial compliance and can be accepted by the board.

m/Alvarez s/Johnston to award the contract for the Furnishing and Delivery of Micro C 1000 to George S. Coyne Chemical Co., Inc. for the years 2017 & 2018 in the amount of \$43,401.60. m/passed

m/Alvarez s/Formisano adopt resolution R-40-2016 awarding contract for the Furnishing and Delivery of Micro C 1000 to George S. Coyne Chemical Co., Inc. for the years 2017 & 2018 in the amount of \$43,401.60. m/passed

m/Formisano s/Johnston to award the contract for the Furnishing and Delivery of Water Meters to Rio Supply, Inc. for the years 2017 & 2018 in the amount of \$44,100.00. m/passed

m/Johnston s/Alvarez adopt resolution R-39-2016 awarding contract for the Furnishing and Delivery of Water Meters to Rio Supply, Inc. for the years 2017 & 2018 in the amount of \$44,100.00. m/passed

m/Formisano s/Alvarez to adopt resolution R-38-2016 authorizing a meeting of the BBMUA closed to the public to discuss the purchase, lease, or acquisition of real property with public funds pursuant to N.J.S.A. 10:4-12(b)(5) and matters that include possible litigation pursuant to N.J.S.A. 10:4-12(b)(7). m/passed

Secretary/Treasurer Cheryl Santore provided the board with a print out for the Padre Pio Foundation's water usage and billing. Mrs. Dandrea inquired about having her bill adjusted since the shrine is part of the church. The reading for this quarter is in line with the same quarters in previous years and to her knowledge have never been disputed in the past. I told Mrs. Dandrea that she would have to come before the board to ask for an adjustment. There are not provisions in our water billing or sewer billing for churches. They are billed just as any other commercial establishment would be billed. Therefore, the board was not able to grant an adjustment to Mrs. Dandrea for the water that was used at the shrine.

Robert Smith of Remington, Vernick & Walberg informed the board that the Notice to bidders for the furnishing of electrical repair and maintenance services and the furnishing of mechanical and plumbing repair and maintenance services was sent to The Daily Journal and will be advertised in both The Daily Journal and The Atlantic County Record on December 6, 2016 and December 7, 2016 respectively. The bids will be received and opened on Tuesday, December 20, 2016 at 11:00 am.

A letter was sent to Mr. Alfred Warriner, President of Warriner's Construction, Inc. transmitting the 4 contract documents for execution and return for the furnishing and delivery of wood chips. Those contracts have been signed and returned and are ready for execution by the BBMUA Chairman tonight.

A letter was sent to Ms. Kristen Bimler, Municipal Specialist at Univar USA, Inc. transmitting the 4 contract documents for execution and return for the furnishing and delivery of Liquid Aluminum Sulfate. Those contracts have been signed and returned and are ready for execution by the BBMUA Chairman tonight.

A letter was sent to Mr. John Petrongolo of County Conservation Company, LLC returning the bid bond for the furnishing and delivery of wood chips bid that he submitted.

Mr. Smith sent an email to the BBMUA Solicitor, Michael Testa Jr. regarding the review of the performance and payment bond posted by Warriner's Construction for the contract for the furnishing and delivery of wood chips. Mr. Testa reviewed the bond and deemed that it was ok and the contracts can be executed.

Edward Walberg of Remington, Vernick & Walberg submitted an engineering services proposal to prepare bid specifications and bidding documents for the servicing of the Authority's belt filter press for a cost not to exceed \$7,250.00. The board questioned whether that should be approved in 2016 if it is a 2017 expense. This was tabled at the last meeting so they can speak with the BBMUA Auditor, Steve Testa and obtain his opinion. Mr. Smith said the work would be done in 2017. Mr. Testa stated that if the work and payment will be done in 2017 it would have to be charged in 2017. However, the authorization can be made for the work to be done in 2017.

m/Formisano s/Alvarez to approve the proposal to prepare bid specifications and bidding documents as well as the advertisement of bid for the servicing of the Authority's belt filter press in 2017 for a cost not to exceed \$7,250.00. m/passed

Mr. Smith also informed the board that they authorized A. C. Schultes to proceed with reinstalling the pump at well #3. They will initiate that work on Friday, and should be up and running next week.

Steve Testa of Romano, Hearing Testa and Knorr informed the board that they need to adopt resolution R-37-2016 for the 2017 Sewer and Water Budget. The State approved the introduced budget that was presented to the board at the October 26, 2016 meeting and it is now appropriate to adopt this resolution.

m/Formisano s/Alvarez adopt resolution R-37-2016 the adopted resolution for the BBMUA's Water/Sewer Operation for the fiscal year from January 1, 2017 to December 31, 2017; whereas the Annual Budget for water as presented for adoption reflects Total Revenues of \$753,342.00, Total Appropriations, including any Accumulated Deficit if any, of \$935,695.00 and Total Unrestricted Net Position utilized of \$179,353.00. And whereas, the Annual Budget for sewer as presented for adoption reflects Total Revenues of \$1,558.890.00, Total Appropriations, including and Accumulated Deficit if any, of \$1,897,175.00 and Total Unrestricted/Undesignated Net Position utilized of \$338,285.00.
m/passed

Steve Testa of Romano, Hearing, Testa & Knorr informed the board of the updated calculation of the maximum allowable connection fee to the water system as of December 31, 2015. The computed maximum allowable connection fee in accordance with the formula provided in statute N.J.S.A. 40:14B-21 as of December 31, 2015 is \$2,155.00 per unit.

Mr. Testa also informed the board of the updated calculation of the maximum allowable connection fee to the sewer system as of December 31, 2015. The computed maximum allowable connection fee in accordance with the formula provided in statute N.J.S.A. 40:14B-22 as of December 31, 2015 is \$7,435.00 per unit.

At this time the board is not interested in increasing these connection fees, however, if they are interested in the future a rate hearing would be required.

m/Formisano s/Johnston to approve the treasurer's report as read. m/passed

m/Formisano s/Alvarez authorize the advertisement for the Solicitation of Professional Services Contract Appointments (RFQ's) for the February 1, 2017 through January 31, 2018 time period. m/passed

The BBMUA participated in an online auction with Energy Market Exchange (EMEX). EMEX received bids from over nine different suppliers of energy and it was decided that the best choice for the MUA would be to potentially sign an 18 month agreement with Source Power & Gas. The proposed rate for electric charges will be \$0.0745 per kWh. This rate is \$0.0101 less than our previous 12 month contract with Constellation New Energy.

m/Formisano s/Johnston authorizing the Chairman to sign and enter into a contract with Source Power & Gas for the purchase of energy generation services for public use for a period of 18 months at a fixed rate of \$0.0745 per kWh. m/passed

m/Formisano s/Alvarez to approve the 2017 AllMax Software, Inc. support contract through January 31, 2018 in the amount of \$1,760.00. m/passed

Three quotes were attempted in all of the lab testing and chemical quotations. The vendors listed below came in with the lowest quotations.

m/Formisano s/Johnston to have Group A Lab Testing performed by Atlantic County Utilities Authority in the amount of \$5,200.05. m/passed

m/Formisano s/Alvarez to have Group B Lab Testing performed by Eurofins QC Laboratories in the amount of \$6,827.00. m/passed

Plant Superintendent Alan Zorzi informed the board that there was a water break on December 8, 2016 at 110 N. Harding Highway. A saddle rotted away and was replaced with a new saddle. The employees were out from 10 pm to 4 am and service to the home was restored. This was a vacant home.

m/Formisano s/Johnston to file all correspondence sent out for review without reading number 1 through number 22. m/passed

m/Alvarez s/Formisano to pay all bills presented for the month of November 2016. m/passed

The board went into closed session to discuss matters regarding the possible acquisition of real property with public funds as well as matters that include possible litigation.

m/Alvarez s/Johnston to go into closed session. m/passed

m/Formisano s/Delano to reopen the regular session m/passed

m/Formisano s/Delano to approve the minutes of the regular meeting held on November 23, 2016. m/passed

The next regular meeting will be held on December 28, 2016 at 7:00 p.m. if needed. If this meeting is not necessary, the next regular meeting will be held on January 11, 2017 at 7:00 p.m.

m/Formisano s/Alvarez to adjourn the meeting 7:56 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary